

# **SAP SuccessFactors Recruiting Training**

*COURSE CONTENT*

## **GET IN TOUCH**



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## **About Multisoft**

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Train yourself with the best and develop valuable in-demand skills with Multisoft Systems. A leading certification training provider, Multisoft collaborates with top technologies to bring world-class one-on-one and certification trainings. With the goal to empower professionals and business across the globe, we offer more than 1500 training courses, which are delivered by Multisoft's global subject matter experts. We offer tailored corporate training; project Based Training, comprehensive learning solution with lifetime e-learning access, after training support and globally recognized training certificates.

## **About Course**

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SAP SuccessFactors Recruiting is a powerful cloud-based solution designed to help organizations efficiently manage the recruitment process from start to finish. This training by Multisoft Systems provides a comprehensive understanding of the tool's key functionalities, enabling HR professionals to streamline their recruitment workflows, enhance candidate experiences, and attract top talent.

## **Module 1: Introduction to SAP SuccessFactors Recruiting**

- ✓ Overview of SAP SuccessFactors Recruiting
- ✓ Benefits and features of the Recruiting module
- ✓ Key terms and concepts in recruitment

## **Module 2: System Navigation and User Interface**

- ✓ Navigating the SAP SuccessFactors Recruiting interface
- ✓ Understanding the system's architecture and layout
- ✓ Customizing the user interface for optimal use

## **Module 3: Job Requisition Management**

- ✓ Creating and managing job requisitions
- ✓ Configuring requisition templates
- ✓ Setting up job requisition workflows
- ✓ Approval processes for job requisitions

## **Module 4: Candidate Sourcing and Job Posting**

- ✓ Sourcing candidates through multiple channels
- ✓ Creating job postings and advertisements
- ✓ Managing internal and external job boards
- ✓ Configuring recruitment marketing tools

## **Module 5: Candidate Screening and Management**

- ✓ Screening candidates based on job requirements
- ✓ Using filters and rating tools to assess candidates
- ✓ Managing candidate applications and pipelines
- ✓ Collaborative candidate reviews

## **Module 6: Interview Scheduling and Management**

- ✓ Scheduling interviews and interview panel management
- ✓ Automating interview scheduling with calendar integration
- ✓ Collecting and managing candidate feedback during interviews

## **Module 7: Recruitment Analytics and Reporting**

- ✓ Understanding and leveraging recruitment metrics
- ✓ Generating standard and custom recruitment reports
- ✓ Analyzing recruitment performance data
- ✓ Making data-driven hiring decisions

## **Module 8: Integration with Other SAP SuccessFactors**

### **Modules**

- ✓ Integrating Recruiting with Onboarding, Performance, and Compensation modules
- ✓ Data flow and synchronization between modules
- ✓ Benefits of a fully integrated HR ecosystem

## **Module 9: Recruitment Campaign Management**

- ✓ Creating and managing recruitment campaigns
- ✓ Tracking and analyzing campaign performance
- ✓ Best practices for effective recruitment campaigns

## **Module 10: Compliance and Best Practices in Recruiting**

- ✓ Ensuring compliance with global recruiting standards and regulations
- ✓ Diversity and inclusion in the recruitment process
- ✓ Recruiting best practices for a streamlined process

## Module 11: Configuration and Customization of Recruiting

- ✓ Configuring system settings for company-specific needs
- ✓ Customizing forms, workflows, and notifications
- ✓ Managing system permissions and roles